

<b>Policy Restorative Justice Victoria</b>	Issue Date: Dec. 2014
Topic: Information Management - Complaints Regarding Privacy Issues	Policy Number: 1.2.1
	Source: Restorative Justice Victoria, Operations Policies
<p><b>Policy Statement</b></p> <p>Complaints regarding the compliance of Restorative Justice Victoria with respect to the <i>BC Personal Information Protection Act</i> are received by the designated Privacy Officer and handled according to established procedure.</p>	

**Procedure**

1. In the event that a complaint is lodged regarding a breach of privacy, the complaint will be forwarded to the Board Chair for investigation and response. All complaints must be in writing.
  
2. If an individual is not satisfied with how the Society addresses their concern or complaint, they may contact
  - Office of the Information and Privacy Commissioner for British Columbia
  - PO Box 9038, Stn. Prov.Govt.
  - Telephone: 250-387-5629 Fax: 250-387-1696
  - Email: [info@oipc.bc.ca](mailto:info@oipc.bc.ca)